



Community Development

919 Palm Street, San Luis Obispo, CA 93401-3218
805.781.7170
slocity.org

FINAL LOT LINE AGREEMENT SUBMITTAL CHECKLIST

Address _____ LLA # _____ PM # _____

The following components are required to be included with the first submittal of the Lot Line Adjustment Agreement or Parcel Map unless specifically waived or deferred in writing for the specific project by the Community Development Department.

INCOMPLETE SUBMITTALS WILL BE REJECTED

Check each box to indicate that you have provided the appropriate information. City staff will verify that all information has been included.

- Applicant City
[] [] Lot Line Adjustment Agreement (two copies minimum)
[] [] Lot Line Adjustment Fee (See Engineering Fee Schedule on slocity.org)
[] [] Provide a copy of the approved Preliminary Map (two copies minimum)
[] [] Legal Description (signed and seal)
[] [] Title Report (Current preliminary title report w/in 3 mo. covering all properties.)
[] [] Closure Calculations
[] [] Reference Maps
[] [] Reference Deeds
[] [] Two copies of Concurrent Documents (e.g. Common DW Agreement, Record of Survey)
[] [] Exhibit Showing Utilities & Existing Building Footprint (as required by conditions)
[] [] LLA Condition Status (Review in writing of status of each condition pertaining to the agreement)

Note: Recording fee made payable to the SLO County Clerk/Recorder Office will be required prior to recording the document as determined by the County.

Owner/Developer Phone number Email Address
Engineer Phone number Email Address

The Community Development Department reserves the right to reject the submittal package without performing any review if any of the required plans or supporting information items are not included with this submittal.

I, the undersigned Engineer/Surveyor, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

Name (Printed) Date

Signature Engineer's Seal: