

# Statement of Special Inspections

Project: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner: \_\_\_\_\_  
RDP: \_\_\_\_\_

This *Statement of Special Inspections* is submitted as a condition for permit issuance in accordance with the Special Inspection and Structural Testing requirements of the Building Code. Included in this document are:

- Schedule of Special Inspections applicable to this project;
- Schedule of the Testing Agencies and other special inspectors who will conduct the tests and inspections.
- Special Provisions for Seismic and Wind Resistance.
- Structural Observation Schedule

The **Schedule of Special Inspections** summarizes the testing and special inspections required by the Building Code. Special Inspectors shall refer to the approved plans and specifications for detailed special inspection requirements. The project inspectors shall also perform any additional tests and inspections required by the approved plans and specifications and building code.

The Special Inspectors and Testing Agencies shall keep records of all inspections and tests, and furnish reports to the Building Official and the Registered Design Professional in Responsible Charge (RDP). Discovered discrepancies shall be brought to the immediate attention of the Contractor for correction. If such discrepancies are not corrected, the discrepancies shall be brought to the attention of the Building Official and the RDP. Interim reports shall be submitted to the Building Official and the Registered Design Professional in Responsible Charge:

Interim Report Frequency: \_\_\_\_\_ Or  per attached schedule.

A **Final Report of Special Inspections** documenting completion of all required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted prior to issuance of a Certificate of Use and Occupancy.

The Contractor is required to sign and submit a written **Statement of Responsibility** that complies with CBC Section 1706, to the Building Official, the RDP, and to the Owner prior to commencement of work subject to special inspection. Job site safety and means and methods of construction are solely the responsibility of the Contractor. The Special Inspection program does not relieve the Contractor of his or her responsibilities.

The Owner recognizes his obligation to ensure that the construction complies with the approved permit documents and to implement this program of special inspections. In partial fulfillment of these obligations the Owner will retain and directly pay for the Special Inspections as required in CBC Section 1704.1. Additionally, the owner shall designate a responsible individual or firm, acceptable to the RDP, to oversee and coordinate the implementation of the Special Inspection program. This individual shall monitor special inspection activities on the job site to assure that the special inspectors are qualified and are performing their duties as called for in this Statement of Special Inspection.

This plan has been developed with the understanding that the Building Official will perform inspections as required by the local building code and, in cooperation with the RDP, will:

- Review and approve the qualifications of the Special Inspectors who will perform the inspections.
- Review submitted inspection reports.

Prepared by: \_\_\_\_\_  
(type or print name)



Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner's Authorization:

Building Official's Acceptance:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Project: \_\_\_\_\_

Location: \_\_\_\_\_

## **Schedule of Inspection and Testing Agencies**

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This Statement of Special Inspections includes the following building systems:

- |  |  |
|--|--|
| <input type="checkbox"/> Soils and Foundations     | <input type="checkbox"/> Spray Fire Resistant Material         |
| <input type="checkbox"/> Cast-in-Place Concrete    | <input type="checkbox"/> Wood Construction                     |
| <input type="checkbox"/> Precast Concrete          | <input type="checkbox"/> Exterior Insulation and Finish System |
| <input type="checkbox"/> Masonry                   | <input type="checkbox"/> Mechanical & Electrical Systems       |
| <input type="checkbox"/> Structural Steel          | <input type="checkbox"/> Architectural Systems                 |
| <input type="checkbox"/> Cold-Formed Steel Framing | <input type="checkbox"/> Special Cases                         |

<b>Approved Agencies</b>	<b>Name of Individual and Firm</b>	<b>Address, Telephone, e-mail</b>
1. <b>Special Inspection Coordinator</b>		
2. Inspector		
3. Inspector		
4. Testing Agency		
5. Testing Agency		
6. Other		

Note: The inspectors and testing agencies shall be engaged by the Owner or the Owner's Agent, and not by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official, prior to commencing work.

Project: \_\_\_\_\_

Location: \_\_\_\_\_

## Special Provisions for Seismic & Wind Resistance

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### Quality Assurance for Seismic Resistance

Seismic Design Category \_\_\_\_\_

Seismic Requirements are  Required  Not Required

Structural Observation is  Required  Not Required

Description of seismic force resisting system and designated seismic systems:

See the Schedule of Inspections for special inspection & testing requirements for seismic resistance

### Quality Assurance for Wind Requirements

Basic Wind Speed (3 second gust) \_\_\_\_\_

Wind Exposure Category \_\_\_\_\_

Wind Requirements are  Required  Not Required

Structural Observation is  Required  Not Required

Description of wind force resisting system and designated wind resisting components:

See the Schedule of Inspections for special inspection & testing requirements for wind resistance

## Construction Observation

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### Structural Observation

Structural Observation of construction for Seismic and/or Wind Resistance is required when indicated in the Special Requirements for Seismic and Wind Section above. The structural Observer will, as a minimum, perform Structural Observation at the following Scheduled Intervals or Stages of Construction, and at the completion of the structural system.

Structural Observer	<i>name of individual &amp; firm</i> <i>address, phone number, &amp; email address</i>
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Item	Scheduled Interval or Stage of Construction