CHILDCARE PROGRAMS AGREEMENT: 2020-21

The professional staff at San Luis Obispo Parks and Recreation sincerely believe that childcare services are a team effort, comprised of the family and the staff working to provide a nurturing, safe and fun environment. This necessitates that registered families understand and support the following expectations and policies, in agreement with all policies and procedures laid out in the Family Handbook.

REGISTRATION AND PAYMENT:
1. I understand that I must fill out a registration packet, pay a monthly fee by assigned day to ensure my child’s spot for the following month of care.
2. I understand that if I receive subsidized care from CAPSLO-CCRC, Parks and Recreation staff must receive notice of eligibility from CAPSLO-CCRC. If an attendance record from CAPSLO-CCRC is not received, I understand that I will be responsible for all program fees.

HOURS OF OPERATION:
1. I understand that childcare program hours are:
   - Full Time Care (Monday – Friday 8 am – 5 pm) - $200/week
   - Half Day Morning Care (Monday-Friday 8 am – 12 pm) - $100/week*
   - Half Day Afternoon Care (Monday – Friday 1 pm – 5 pm) - $100/week*
   - 3-Day Care (Monday, Wednesday, Friday 8 am – 5 pm) - $120/week*
   - 2-Day Care (Tuesday, Thursday 8 am – 5 pm) - $80/week*
   *Based on demonstration of need
2. I understand that my child will be assigned a site, based on availability, and will not be able to transfer between sites or rooms due to CDC best practice recommendations.
3. I understand hours of operation are based upon the on-site clock and are subject to change.
4. I understand that for every pick-up after 5:00 p.m. I will be charged the late fee, as listed in Handbook.
5. I understand that more than two late pick-ups will be reviewed and may result in child(ren)’s suspension from the program and that late fees must be paid in full before children may return to the program.

GUIDANCE AND COMMUNICATION:
6. I will share with the Site Specialist any changes in my child’s environment which may affect my child at the program.
7. I understand that my child may be asked to leave Youth Services childcare programs if any of the following incidents occur:
   a. Failure to register or prepay for services;
   b. Continued late pick up of child;
   c. Behavior problem on the part of the child, including unsafe behavior and bullying;
   d. Lack of cooperation regarding policies and procedures, including offensive, discriminatory or attacking behaviors towards staff or other children, from a child or family members;
   e. At any time if a serious discipline situation occurs creating an unsafe environment.
   f. FAILURE TO PROVIDE UPDATED CONTACT INFORMATION AND/OR FAILURE TO RESPOND TO CALLS FROM STAFF REGARDING CHILDREN WHILE IN THE PROGRAM WITHIN 30 MINUTES.

SIGNING IN AND OUT:
1. I understand that my child will NOT be released from the program to any person or activity without written permission from a parent or guardian.
2. I understand that Youth Services childcare programs staff reserves the right to ask for photo identification from anyone attempting to take a child from the program.
3. I understand that I am required to sign my child in and out of the program using MY FULL SIGNATURE.
4. I understand that I am required to wear a face covering while at Sign-In and Out each day, unless an approved preexisting condition prohibits it, at which point staff will work with me at a 6-foot distance.
5. I understand that it will take up to 15 minutes to sign my children in and out each day and I will have my smart phone, device ready.
OTHER
1. I understand that I have the right to drop in to the site at any time, I may not enter the rooms without a health screen. It is encouraged that anyone other than participants or staff do not enter childcare rooms.
2. I understand that the City's childcare is licensed by the State and they have the authority to inspect the site, to interview children or staff, and to inspect and audit child or facility records without consent.
3. I understand that if my child becomes sick while at site, they will be isolated and I will be required to pick them up within 30 minutes. I understand staff are not medical experts and will make the best decisions they can for the wellness of all.
4. If my child or family is exposed to COVID-19, I agree not to send my child to care until cleared by a health professional.
5. If my child has a temperature or shows symptoms of illness, they will not be admitted into the program.
6. I understand City staff are providing a childcare program, not an academic program. For all academic support and needs I will communicate with SLCUSD personnel.

I have read and understand all the items in the Program Handbook.

PARENT/GUARDIAN SIGNATURE: ______________________________   DATE: