



**Public Works Downtown Permit Desk**

919 Palm Street, San Luis Obispo, CA 93401-3218  
 805.781.7220  
[slocity.org](http://slocity.org)

For Office Use Only:

Date Entered: \_\_\_/\_\_\_/\_\_\_

Letter sent: \_\_\_/\_\_\_/\_\_\_

SR # \_\_\_\_\_

**NON-CONSTRUCTION RELATED TREE REMOVAL APPLICATION  
 FOR EXISTING RESIDENTIAL ZONED R1 & R2, COMMERCIAL & HOA PROPERTIES**  
 Non-Construction Related Tree Removal Criteria and Process ([SLOMC 12.24.090.E](#))

<b>Address of TREE:</b>		<b>Cross Street:</b>	
*Owner:		Applicant:	
Address:		Address:	
City:	Zip:	City:	Zip:
Phone:		Phone:	
Email:		Email:	
Number of Trees applying to remove? _____		Dog in yard? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Is this removal a City Tree? (between the street and sidewalk)		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Is this property governed by a Homeowners Association (HOA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
If YES, provide HOA Board Approved Meeting minutes authorizing tree removal(s)			
Non-development reason to remove tree (s):			

**Tree Removal Process as outlined in Section [12.24.090](#) of the City’s Municipal Code**

REMOVAL APPLICATION TYPE	DECISION MAKER	APPEAL BODY
Imminent Hazard to Life or Property Section <a href="#">12.24.090(E)(1)(a)</a>	City Arborist	No Appeal
Tree Health and Hazard Mitigation Section <a href="#">12.24.090(E)</a>	City Arborist	Tree Committee
Minor Ministerial Development Permit (removal for residential or accessory construction on an R-1 or R-2 lot) Section <a href="#">12.24.090(F)(1)</a>	City Arborist	Community Development Director

**Continue to page 2**



- Tree(s) must be banded with ribbon or duct tape
- Site Plan Drawing or Photo of Tree site
- Photo Log showing damage or conditions for removal
- Replanting Plan (**Consistent with 12.24.090.J**)
- All information to support the reason for removal



Please include a photo log that clearly shows the trees requested for removal. Tree(s) must be uniquely identified by a number and a ribbon or an identifier wrapped around the trunk in the photo and prior to inspection



Please include a replanting plan in accordance with Section [12.24.090\(J\)](#) of the City's Municipal Code. A minimum of one new tree shall be planted for each tree authorized to be removed on the same property (on site) or two new trees shall be planted for each tree authorized to be removed when planted on a different property or within the public right-of-way (off site).

**\*Application must be signed by property owner or an Authorized Agent. I declare under the penalty or perjury that all the facts stated in this tree removal application are true and correct.**

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit completed application in person with payment at 919 Palm St. x Morro St. SLO along with supporting documents & requirements on the above checklist.

**\$153.68** Date Paid \_\_\_\_/\_\_\_\_/\_\_\_\_  Credit Card  Cash  Check # \_\_\_\_\_

<b>STAFF NOTES:</b>