



Public Works Urban Forest Services

25 Prado Road, San Luis Obispo, CA 93401-3218
 805.781.7220
Trees@slocity.org

For Office Use Only:
Date Entered: ___/___/___
Letter sent: ___/___/___
SR # _____

**TREE REMOVAL APPLICATION
 RESIDENTIAL, COMMERCIAL, DEVELOPMENT**

Follow Non-Construction Tree Removal Criteria and Process here ([SLOMC 12.24.090.E](#))
 Follow Construction Tree Removal Criteria and Process here ([SLOMC 12.24.090.F](#))

TREE ADDRESS:		X STREET:	
Owner:		Applicant:	
Address:		Address:	
City:	Zip:	City:	Zip:
Phone:		Phone:	
Email:		Email:	
Number of Trees applying to remove? _____		Dog in yard? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Is this removal a City Tree? (Usually planted between street & sidewalk) <input type="checkbox"/> YES <input type="checkbox"/> NO			
Is this property governed by a Homeowners Association (HOA)? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If YES, provide HOA Board Approved Meeting minutes authorizing tree removal(s)			
Non-development reason to remove tree (s):			

Tree Removal Decisions as outlined in Section [12.24.090](#) of the City's Municipal Code

REMOVAL APPLICATION TYPE	DECISION MAKER	APPEAL BODY
Imminent Hazard to Life or Property Section 12.24.090(E)(1)(a)	City Arborist	No Appeal
Tree Health and Hazard Mitigation Section 12.24.090(E)	City Arborist	Tree Committee
Minor Ministerial Development Permit (removal for residential or accessory construction on an R-1 or R-2 lot) Section 12.24.090(F)(1)	City Arborist	Community Development Director
Criteria for Discretionary Permits Construction Tree Removal Section 12.24.090(F)(3)	Community Development Director	Planning Commission / City Council
Major Development / Tentative Tract Map/ Conditional Use Permit Section 12.24.090(F)(4)	Community Development Director	City Council

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ALL BOXES MUST BE CHECKED TO PROCESS TREE REMOVAL APPLICAITON:



- Tree(s) must be banded with ribbon or duct tape
- Site Plan Drawing or Photo of Tree site with Tree ID Number(s)
- Supporting documentation, (repair receipts, etc..)
- Photo Log showing damage or conditions for removal ¹
- Replanting Plan (Consistent with 12.24.090.J) ²

Notes:



¹ Please include a photo log that clearly shows the trees requested for removal. Tree(s) must be uniquely identified by a number and a ribbon or an identifier wrapped around the trunk in the photo and prior to inspection



² Please include a replanting plan in accordance with Section [12.24.090\(J\)](#) of the City's Municipal Code. A minimum of one new tree shall be planted for each tree authorized to be removed on the same property (on site) or two new trees shall be planted for each tree authorized to be removed when planted on a different property or within the public right-of-way (off site).

Please include a check for \$153.68 along with completed application & documentation. Tree Removal applications may be submitted in person at 25 Prado Road. x Elks Lane at the City's Corporation Yard in SLO or mailed to:

Public Works Urban Forest Services
25 Prado Road
San Luis Obispo, CA 93401.

This tree removal application must be signed by the property owner or an Authorized Agent. **I declare under penalty of perjury that all the facts stated within this tree removal application are true and correct.**

Property Owner's Signature: _____ Date: _____

Applicant's Signature: _____ Date: _____

\$153.68 Make check payable to the City of San Luis Obispo Check # _____

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Staff Notes: