The following standards are conditions of approval for all types of school tenant permits. Whether these standards can reasonably be met shall be considered when a deciding if a use permit should be approved for a specific use in a specific location.

1. Parking as required by Section 17.16.060 shall be provided;
2. There will be adequate space for the function itself and supporting activities such as parking, in addition to all other activities previously established at the school;
3. The use will not require structural changes to the school building, inconsistent with future school use of the building, unless there is written guarantee the building will be restored for school use upon termination of the lease or permit;
4. There will be minimal customer, client or delivery traffic;
5. Clients or customers shall not visit the leased space between 11:00 p.m. and 7:00 a.m.;
6. There will be minimal employee activity at night and on weekends;

LESSEE/REPRESENTATIVE: I understand the City might not approve what I’m applying for, or might set conditions of approval.

Signature ________________________________ Date ___________________

IN ADDITION TO THIS FORM YOU MUST SUBMIT:

• SCHEMATIC FLOOR PLANS including interior building layouts, existing and proposed rooms or use areas, square footages, entrances and emergency exits, and the relationship to exterior use areas.
• A copy of the current parking allocation for the site (maintained by leasing agent).

SCHOOL DISTRICT’S AGENT: The lessee’s use has been approved by the Board of Education and all other appropriate bodies.

Signature ________________________________ Date ___________________

• A COPY OF THE LEASE OR AGREEMENT, signed by the appropriate parties must be attached to this application.
• IF THERE WILL BE A SIGN, a separate sign permit application must be made and the appropriate forms, fees and drawings submitted.

Received by __________________________ Date ________ Receipt no. ____________ Date Posted ____________

Special conditions of approval ___________________________________________________________

Date Permit approved/denied ___________________________________________________________