



## City of San Luis Obispo Public Works Department Event Meter Bag Policy



### PURPOSE

In recognition of the need to provide reserved parking for one-time events in the downtown area adjacent to on-street metered parking, the Parking Services Division of the City of San Luis Obispo has established an Event Meter Bag policy.

### POLICY

This policy allows businesses and event holders to purchase up to **three meter bags** to reserve specific on-street metered parking stalls for vehicles only. Meter bag spaces may not be used for placement/storage of trash bins, portable toilets, or other non-vehicle items. Any use other than vehicular may require an Encroachment Permit (For more information on Encroachment Permits please call 805-781-7015). The spaces to be reserved must be in front of or adjacent to the property holding the event unless approved in advance by the Parking Services Manager or Parking Services Supervisor. Parking Services maintains full discretion on meter bag placement and reserves the right to revoke meter bags if disruption in parking is negatively affecting adjacent businesses.

### PROCEDURE

Parking meter bags are issued in lieu of feeding coins into meters, and exempt the user from the time limit restriction. Event Meter bags may be purchased at the Parking Services Office located at 1260 Chorro Street. Event Meter bags are **not permitted** to be placed on 30-minute meters, the only exception being if all the meters directly in front of or adjacent to the business are exclusively 30-minute meters.

No Parking signs must be posted on the meters, using rubber bands, at least 25 hours in advance and the location must be called into the Police Department at 805-781-7312 for the meter bags to be enforceable. On the day of the event, posted signs can be removed and meter bags must be placed on the meters no more than 1 hour prior to the start of the event. Once the event has concluded, all meter bags must be removed and discarded.

### Meter Bags for Bus Parking

Buses must be parked in a safe manner, must not restrict traffic flow and must fit within the parking space markings or the vehicle may be subject citation. The City's Noise ordinance (Municipal Code section 9.12) will be enforced on buses with generators running, and vehicles found in violation of this ordinance may be subject to citation. To avoid the risk of citation, buses may be relocated to the south end of the Railroad Square parking lot near High Street and Santa Barbara Avenue.

### METER BAG REQUIREMENTS

The following information must be placed on the meter bag:

1. Date(s) the meter bag is valid
2. Street (block # or cross-streets)
3. Business name or event name
4. City approval (signature of Parking Services employee)

### COLLECTION OF FEES

Meter bags cost \$20 per meter per day during enforcement hours (9 AM to 6 PM on Monday to Saturday and 1 PM to 6 PM on Sunday). This rate is subject to change without notice.