**SUBJECT:** 2020 APPOINTMENTS TO CITY ADVISORY BODIES

**RECOMMENDATION**

As recommended by the Council Liaison Subcommittees, make appointments to the City of San Luis Obispo's (City) Advisory Bodies as set forth below and direct the City Clerk to continue to recruit for any unfilled vacant positions.

**DISCUSSION**

The City has a long history of involving its residents in the business of City government. Holding a position on an advisory committee or commission provides an opportunity for interested residents to participate in the governing of their community under guidelines and procedures established by Council. The City recruits annually to fill scheduled vacancies, making new appointments each March to fill terms that typically commence on April 1st of each year (exceptions noted in recommendations). Recruitment for unscheduled vacancies is done as needed but is consolidated with the annual recruitment when possible.

This year the City recruited to fill 30 scheduled and unscheduled Advisory Body positions. The recruitment was conducted between mid-November 2019 and January 17, 2020. A total of 54 qualified applications were received. Council Liaison Subcommittees conducted interviews during the months of February and March 2020. The following recommendations will fill 23 of these vacancies. Recruitment for the remaining vacancies continues.

No vacancies currently exist on the Investment Oversight Committee, the Jack House Committee, the Tree Committee, and the Zone 9 Advisory Committee. Therefore, no recruitment was held for these Advisory Bodies.

**Council Liaison Subcommittee Recommendations**

- **Area Agency on Aging**
  - Robert Spector to a two-year term commencing July 1, 2020 and expiring June 30, 2022
Active Transportation Committee
Jonathan Roberts to a four-year term commencing April 1, 2020, and expiring March 31, 2024. Russell Mills to immediately fill an unscheduled vacancy with a term expiring March 31, 2021.

Administrative Review Board
Earl Conaway to a two-year term commencing April 1, 2020, and expiring March 31, 2022. Alex Karlin to a two-year term commencing April 1, 2020, and expiring March 31, 2022. Continue to recruit for one unfilled vacancy with a term expiration of March 31, 2021.

Architectural Review Commission
Continue to recruit for one unfilled vacancy with a term expiration of March 31, 2024.

Citizens Transportation Advisory Committee
John Osumi to a four-year term commencing April 1, 2020, expiring March 31, 2024.

Construction Board of Appeals
Continue to recruit for one unfilled vacancy with a term expiration of March 31, 2022, and one unfilled vacancy with a term expiration of March 31, 2024.

Cultural Heritage Committee
Continue to recruit for one unfilled vacancy with a term expiration of March 31, 2023, and one unfilled vacancy with a term expiring March 31, 2024.

Housing Authority
Ashlea Boyer to a four-year term commencing April 1, 2020, expiring March 31, 2024.

Human Relations Commission
Nancy Welts to a four-year term commencing April 1, 2020, expiring March 31, 2024. Drew Littlejohns to a two-year term commencing April 1, 2020, expiring March 31, 2022. (This appointment is to fill an un-scheduled vacancy that will occur if Michael Hopkins is appointed to the Planning Commission as recommended. The Advisory Body Bylaws don’t allow an individual to hold two positions at the same time.)

Mass Transportation Committee
John Osumi to a four-year term commencing April 1, 2020, expiring March 31, 2024. Trevor Freeman, to a two-year term as an Alternate Representative commencing April 1, 2020, expiring March 31, 2022.

Parks and Recreation Commission
Rick Blair to a four-year term expiring March 31, 2024. Sommer Sheffield to a four-year term expiring March 31, 2024.

Personnel Board
Interviews to be conducted in April for a current vacancy with a term expiring March 31, 2021.
Planning Commission
Michael Hopkins to a four-year term commencing April 1, 2020, expiring March 31, 2024.
Michelle Shoresman to a four-year term commencing April 1, 2020, expiring March 31, 2024.

Promotional Coordinating Committee
Samantha Welch to a four-year term commencing April 1, 2020, expiring March 31, 2024.
Stephanie Stackhouse to a one-year term commencing April 1, 2020, expiring March 31, 2021.

Revenue Enhancement Oversight Commission
Jeannette McClure to a three-year term commencing July 1, 2020, expiring June 30, 2023.
Steven Skapinsky to a three-year term commencing July 1, 2020, expiring June 30, 2023.
Christopher Ellwood to a three-year term commencing July 1, 2020, expiring June 30, 2023.
Jim Hamari to a two-year term commencing July 1, 2020, expiring June 30, 2022.

Tourism Business Improvement District Board
John Conner to a four-year term commencing April 1, 2020, expiring March 31, 2024.
Clint Pearce to a one-year term commencing April 1, 2020, expiring March 31, 2021.
Continue to recruit for one unfilled vacancy to a term expiring March 31, 2024.

Applications of those who were unsuccessful in this process will be kept on file for the next year and will be notified of any subsequent vacancies. However, advertisement of any unscheduled vacancy will be made in accordance with statutory requirements and all applicants will be considered for the vacancy.

Policy Context
The Advisory Body Handbook, last adopted by City Council in February 2018, outlines the recruitment procedures, membership requirements, and term limits. Also contained in the Advisory Body Handbook are the bylaws for all advisory bodies, some of which include additional membership requirements. Additionally, the City Council Policies and Procedures Manual, last adopted in August 2019, describes the “Appointment Procedure” and “Process” for Advisory Body appointments. Recruitment and appointment recommendations were performed in conformance with all recruitment procedures, processes, and bylaws found in these resources.

Public Engagement
Notices that the City was accepting applications for the above listed Advisory Bodies were placed in The New Times, on the City’s website and “e-notification” service, City social media outlets, and City utility bill inserts.
ENVIRONMENTAL REVIEW

The California Environmental Quality Act does not apply to the recommended action in this report, because the action does not constitute a “Project” under CEQA Guidelines Sec. 15378.

FISCAL IMPACT

Budgeted: Yes  Budget Year: FY 2019-20
Funding Identified: N/A

Fiscal Analysis:

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<th>Funding Sources</th>
<th>Total Budget Available</th>
<th>Current Funding Request</th>
<th>Remaining Balance</th>
<th>Annual Ongoing Cost</th>
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There is no additional impact for the appointment of the above Advisory Body members. Compensation for Architectural Review Commission (ARC) and Planning Commission (PC) is included in the adopted budget for the Community Development Department.

ALTERNATIVES

Council could recommend changes to the recommended appointments.

AVAILABLE FOR REVIEW IN THE COUNCIL OFFICE

All applications are available in the City Council reading file and for public review in the Office of the City Clerk.