



## Council Agenda Report

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**Department Name:** Police  
**Cost Center:** 8001  
**For Agenda of:** February 18, 2020  
**Placement:** Consent  
**Estimated Time:** N/A

**FROM:** Deanna Cantrell, Chief of Police  
**Prepared By:** Melissa Ellsworth, Senior Administrative Analyst

**SUBJECT:** FISCAL YEAR 2020-21 GRANT APPLICATION FOR OFFICE OF TRAFFIC SAFETY GRANT PROGRAM

### RECOMMENDATION

1. Authorize the Police Department to submit a grant application to the Office of Traffic Safety for a Fiscal Year 2020-21 Selective Traffic Enforcement Program not to exceed \$120,000; and
2. If the grant is awarded, authorize the City Manager to execute all grant related documents and authorize the Finance Director to make the necessary budget adjustments upon the award of the grant.

### DISCUSSION

The California Office of Traffic Safety (OTS) provides grant funding to agencies each year aimed to prevent deaths and injuries on our roadways through special enforcement and public awareness efforts. Grant funding helps the City's ongoing effort to improve traffic safety and quality of life in our community.

The department has been awarded funding from the OTS for well over 18 years. OTS grant funding has enabled the Police Department to conduct numerous operations specifically focused on alcohol or drug impaired drivers. Funding is essential to continue this type of specialized enforcement on an ongoing basis.

The grant application was due on January 30, 2020. Due to staff and grant timing, the application has already been submitted online. If Council denies this request, the application can be withdrawn. The department will be requesting funding for the following: overtime to conduct DUI checkpoints, saturation patrols, motorcycle safety, pedestrian & bicycle education and enforcement, traffic safety education, and distracted driving enforcement operations.

### Policy Context

The recommended actions are consistent with the City of San Luis Obispo's Financial Management Manual, Section 740 - Grant Management Policy. The policy states that Council will approve all grant applications in excess of \$5,000 and delegates receipt and contract execution to the City Manager.

**Public Engagement**

This item is on the agenda for the February 28, 2020 City Council meeting and will follow all required postings and notifications. The public may have an opportunity to comment on this item at or before the meeting.

**CONCURRENCES**

The Director of the Finance and Information Technology Department concurs with the staff recommendation.

**ENVIRONMENTAL REVIEW**

No environmental review is required for grant submittals, per section 15061(b)(3) General Rule of the CEQA Guidelines. It can be seen with certainty that the proposed action of the City to apply for grant funding will have no significant effect on the environment.

**FISCAL IMPACT**

Budgeted: No  
Funding Identified:

Budget Year: 2019-20/20-21

**Fiscal Analysis:**

<b>Funding Sources</b>	<b>Total Budget Available</b>	<b>Current Funding Request</b>	<b>Remaining Balance</b>	<b>Annual Ongoing Cost</b>
General Fund				
State – OTS GRANT	Up to \$120,000			
Fees				
<b>Total</b>	Up to \$120,000			

City matching funds are not required for this grant. The City may draw down any or all JAG funds after acceptance of the award. To do so, a trust fund must be established in order to maintain the funds separate from the General Fund.

**ALTERNATIVE**

Council may direct staff not to submit an application. Staff does not recommend this alternative as funding will aid in the City’s ongoing effort to improve traffic safety and quality of life. The grant objectives are aimed at preventing deaths and injuries on our roadways through special enforcement and public awareness efforts.