Based on the threat of COVID-19 as reflected in the Proclamations of Emergency issued by both the Governor of the State of California, the San Luis Obispo County Emergency Services Director and the City Council of the City of San Luis Obispo as well as the Governor’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the City of San Luis Obispo will be holding all public meetings via teleconference. There will be no physical location for the Public to view the meeting. Below are instructions on how to view the meeting remotely and how to leave public comment.

Additionally, members of the Active Transportation Committee are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Using the most rapid means of communication available at this time, members of the public are encouraged to participate in Council meetings in the following ways:

1. **Remote Viewing** - Members of the public who wish to watch the meeting can view:

   - View the Webinar:
   - Registration URL: [https://attendee.gotowebinar.com/register/5070544516854614796](https://attendee.gotowebinar.com/register/5070544516854614796)
   - Webinar ID: 666-271-899

2. **Public Comment** - The Active Transportation Committee will still be accepting public comment. Public comment can be submitted in the following ways:

   - **Mail or Email Public Comment**
     - Received by 3:00 PM on the day of meeting - Can be submitted via email to emailcouncil@slocity.org or U.S. Mail to City Clerk at 990 Palm St. San Luis Obispo, CA 93401
     - Emails sent after 3:00 PM and up until public comment is opened on the item – Limited to one page emailed to cityclerk@slocity.org, which will then be read aloud during the public comment period on the item specified.
   - **Verbal Public Comment**
     - Received by 3:00 PM on the day of the meeting - Call (805) 781-7164; state and spell your name, the agenda item number you are calling about and leave your comment. The verbal comments must be limited to 3 minutes. All voicemails will be forwarded to the Committee Members and saved as Agenda Correspondence.
During the meeting – Comments can be submitted up until the Public Comment period is opened for the item when joining via the webinar (instructions above). Please contact the City Clerk’s office at cityclerk@slocity.org to more information.

All comments submitted will be placed into the administrative record of the meeting.

MISSION: The purpose of the Active Transportation Committee (ATC) is to provide oversight and policy direction on matters related to bicycle and pedestrian transportation in San Luis Obispo and its relationship to bicycling and walking outside the City.

CALL TO ORDER: Chair Jonathan Roberts

ROLL CALL: Committee Members Thomas Arndt, Lea Brooks (vice chair), Donette Dunaway, Timothy Jouet, Briana Martenies, Russell Mills, Jonathan Roberts (chair)

PUBLIC COMMENT: At this time, people may address the Committee about items not on the agenda. Persons wishing to speak should come forward and state their name and address. Comments are limited to three minutes per person. Items raised at this time are generally referred to staff and, if action by the Committee is necessary, may be scheduled for a future meeting.

CONSIDERATION OF MINUTES

1. Minutes of the August 20, 2020 Special Meeting
   (Committee Member Comments 8/20/20 ATC Meeting, Item 2 in Attachment 2)

INFORMATION ITEM

2. ACTIVE TRANSPORTATION PLAN UPDATE
   (FUKUSHIMA – 10 MINUTES)

   An update will be provided on the current status of the Active Transportation Plan.

ACTION ITEM

3. ATC RECOMMENDATIONS FOR FY 2021-23 CITY BUDGET GOALS
   (FUKUSHIMA – 100 MINUTES)

   Every two years the City Council adopts a Financial Plan (sometimes called a two-year budget). This Plan spells out how the City will spend money on programs and projects for the next two years. As part of this process, all advisory groups are invited to submit budget goals for Council
consideration. In the past, this has been a two-step process where in the first step each advisory body provided preliminary goals and in the second step the advisory body reviewed the preliminary recommendations of the other advisory bodies and finalized its recommendations. However, the Finance Department has determined that this approach made little difference in the final recommendations yet was challenging for advisory bodies to schedule two meetings to accomplish this task amid other advisory body priorities. Therefore, for this reason and the added challenge of holding meetings during the COVID-19 pandemic, the Finance Department is making it simpler this year and only one meeting will now be held for this exercise. However, the Finance Department will go through the goals and highlight any that can be consolidated due to the similarity in the objective.

Council goals, by their nature, usually tend to be broader in scope than the work programs developed by advisory bodies. The City Council is seeking advisory body input on:

- What are the most important goals the City should pursue in the next two years?
- Why is each goal important as a community priority?
- How might the goal be accomplished (creative funding or implementation ideas)?

Given the projected fiscal constraints for the next budget, the Finance Department is emphasizing goals the advisory bodies would like to continue or completing projects already committed to over brand new projects.

To help guide the Committee in identifying the most important projects or programs to pursue, members should review the following:

- Advisory Bodies 2021-23 Financial Plan Goal Setting Parameters (Attachment 3)
- Final Active Transportation Committee Budget Goal Recommendations for FY 2019-21 (Attachment 4)
- Five Year Capital Improvement Plan excerpt of active transportation related projects from the 2019-21 Financial Plan. (Attachment 5). Note that any costs identified beyond 2021 have not yet received funding approvals but are included for planning and forecasting purposes. The complete CIP is available online at:
  https://www.slocity.org/Home/ShowDocument?id=23630
- “2019-21 Financial Plan at a Glance” outlines the “Major City Goals” in the City’s current budget. (Attachment 6)
- Tier 1 projects from the proposed Active Transportation Plan. As recommended by the ATC, the Tier 1 list contains the top projects the committee recommends the City pursue for funding which have the highest likelihood to increase bicycling and walking in the City. The Tier 1 projects list can be found on the ATC webpage at:
  https://www.slocity.org/Home/ShowDocument?id=25628
- Bicycle Friendly Community Report Card 2019, which provides specific suggestions for improvements by the League of American Bicyclists for SLO (Appendix 7)

Based on the ATC recommended goals and project prioritization for the upcoming Active Transportation Plan, the committee should consider the following projects that correspond to upcoming paving schedule in the years 2021-23 and beyond:

1) Anholm Neighborhood Greenway, Phase 2 (Ramona - Downtown)

2) Active Transportation Plan – Tier 1 Project Deployment
a) Conduct a more detailed feasibility analysis and preliminary design of the Tier 1 network
b) Identify a few top Tier 1 corridors that are best candidates for quickbuild installation including community outreach and complete design
c) Construct one to two of the corridors in FY 2022-23

3) 2021 Sealing Project
   a) Higuera Street (Marsh – Pepper) Protected Bike Lanes or Buffered Bike Lane (or combination where feasible). *Engineering analysis, planning, and outreach resources will be required due to conflicts with on-street parking.*
   b) Marsh Street (Higuera – California) Protected Bike Lanes

4) 2022 Sealing Project
   a) Chorro St (Mission – Meinecke) Northbound Bike Lane
   b) Cerro Romauldo Neighborhood Greenway

5) 2023 Sealing Project
   a) Monterey Street (Santa Rosa – Buena Vista) Protected Bike Lanes. *Detailed engineering analysis, planning, and outreach resources would be required due to conflicts with on-street parking.*

For the above sealing projects, curb ramp, sidewalk upgrades and other required ADA upgrades will be included with each project.

**Next Steps:** The ATC’s recommended goals will be transmitted to the Finance Department and a master list of all advisory body goal recommendations will be published ahead of the Council Goal Setting Workshop in February 2021.

**Staff Recommendation:** The ATC should formulate budget goals based off of the pending Active Transportation Plan goals and priority projects. The ATC may wish to utilize the previous format (Attachment 4) to organize its recommendations.

**Attachment 3:** Advisory Bodies 2021-23 Financial Plan Goal Setting Parameters  
**Attachment 4:** Final Active Transportation Committee Budget Goal Recommendations for FY 2019-21  
**Attachment 5:** Capital Improvement Plan Projects, FY 2019-21 Financial Plan  
**Attachment 6:** 2019-21 Financial Plan at a Glance  
**Attachment 7:** Bicycle Friendly Community Report Card 2019

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**ADJOURNMENT**

The next Regular Meeting of the Active Transportation Committee is scheduled for Thursday, November 19, 2020, at 6:00 p.m., by teleconference.

**ATTACHMENTS**
1. Minutes of the August 20, 2020 Special Meeting
2. Combined ATC Comments 8-20-20, Item 2
3. Advisory Bodies 2021-23 Financial Plan Goal Setting Parameters
4. Final Active Transportation Committee Budget Goal Recommendations for FY 2019-21
5. Capital Improvement Plan Projects, FY 2019-21 Financial Plan
6. 2019-21 Financial Plan at a Glance
7. Bicycle Friendly Community Report Card 2019

The City of San Luis Obispo wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (805) 781-7100 at least 48 hours before the meeting, if possible. Telecommunications Device for the Deaf (805) 781-7107.

Agenda related writings and documents are available online or for public inspection at the Public Works Department, 919 Palm Street, SLO. Meeting audio recordings can be found at the following web address:
http://opengov.slocity.org/WebLink/1/fol/60965/Row1.aspx