

Storm Drain Crew

Description of Duties

Cleaning Program

- a) Clean and vacuum catch basins. Sump style catch basins will be cleaned every Spring, after the rainy season. All other catch basin types will be cleaned on an ongoing basis by pavement area (area maintenance)
- b) Storm mains will be cleaned as needed. Storm mains with blocked outfalls will not be cleaned until after blockage is addressed by Public Works.
- c) Follow-up – upon completion of field work (pm's, area), complete the work orders by entering all information into the storm water database. Be sure to add comments describing the work if needed.

Inspection program

- a) Methods used for inspections are visual inspections, quick stick inspections, and CCTV inspections with the storm drain camera.
- b) Still pictures taken with the quick stick and camera will be labeled by map page Number, node type and number, and date picture taken. The pictures will be stored on the "T" drive in this location -

T:\Utilities\Hansen Image Display
- c) Inspection work orders will be entered into the storm database. Video reports will be created using the storm database in the tv inspection section.

GIS updates

- a) Storm crew will be responsible for updating the database and then giving the changes or additions to the GIS group for map updates

MOA with Public Works

- a) Storm drain crew works in partnership with the Public Works and GIS dept's as outlined in the storm water agreement located in the "T" drive as:

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