



**Fee must accompany
original signed appeal form**

Received by: _____

Date Received

APPEAL FORM

Department of Community Development Planning Division

SECTION 1. APPELLANT INFORMATION

Name

Mailing Address

Phone

Fax

In accordance with the procedures set forth in **Title 17, Chapter 17.126** of the San Luis Obispo Municipal Code, I hereby appeal the decision of the:

Zoning Hearing Officer- Administrative Hearing (appealed to Planning Commission)
Minor and Moderate Architectural Review (appealed to the Planning Commission)

Tier 2

- Applicant Appeal: \$922.02
- Non-Applicant Appeal: \$368.82

Community Development Director (appealed to the Planning Commission)

Tier 3

- Applicant Appeal: \$322.98
- Non-Applicant Appeal: \$322.98

Community Development Director- Minor (appealed to the Planning Commission)

Tier 4

- Applicant Appeal: \$138.57
- Non-Applicant Appeal: \$138.57

If an action by the Architectural Review commission, Cultural Heritage Committee or Planning Commission is being appealed, an "Appeal to the City Council" form is needed and can be obtained from the City Clerk's Office.

SECTION 2. SUBJECT OF APPEAL:

The date the decision being appealed was rendered: _____

Project address: _____ Application number: _____

Explain specifically **what** action(s) you are appealing and **why** you believe your appeal should be considered. You may attach additional pages, if necessary:

Signature of Appellant

Date

Chapter 17.126

APPEALS

Sections:

- 17.126.010 Standing to appeal.**
- 17.126.020 Time to file appeal.**
- 17.126.030 Content of appeal filing.**
- 17.126.040 Course of appeals.**
- 17.126.050 Hearings and notice.**

17.126.010 Standing to appeal.

Any person may appeal a decision of any official body, except that administrative decisions requiring no discretionary judgment, as provided in Chapter [1.20](#), may not be appealed. (Ord. 1650 § 3 (Exh. B), 2018)

17.126.020 Time to file appeal.

Appeals must be filed within ten calendar days of the rendering of a decision which is being appealed. If the tenth day is a Saturday, Sunday, or holiday, the appeal period shall extend to the next business day. (Ord. 1650 § 3 (Exh. B), 2018)

17.126.030 Content of appeal filing.

The appeal shall concern a specific action and shall state the grounds for appeal. Applicable fees for the appeal shall be paid as established by council resolution. (Ord. 1650 § 3 (Exh. B), 2018)

17.126.040 Course of appeals.

- A. Decisions of the director shall be appealed to the planning commission. Such appeals shall be filed with the director.
- B. Decisions of the planning commission shall be appealed to the council. Such appeals shall be filed with the city clerk.
- C. The director or city clerk, as applicable, shall have the authority to combine multiple appeal filings for a single public hearing. (Ord. 1650 § 3 (Exh. B), 2018)

17.126.050 Hearings and notice.

- A. Action on appeals shall be "de novo" review and shall be considered at the same type of hearing and after the same notice that is required for the original decision.
- B. Once an appeal has been filed, it shall be scheduled for the earliest available meeting, considering public notice requirements and scheduled hearings, unless the appellant agrees to a later date. (Ord. 1650 § 3 (Exh. B), 2018)

The San Luis Obispo Municipal Code is current through Ordinance 1662 and legislation passed through May 7, 2019.

Disclaimer: The City Clerk's Office has the official version of the San Luis Obispo Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.slocity.org](http://www.slocity.org)

City Telephone: (805) 781-7100

[Code Publishing Company](#)