



Community Development Department, 919 Palm Street, San Luis Obispo, California 93401. (805) 781-7170

Information on this list must be submitted for your project to be accepted for processing, reviewed and scheduled for hearing. These are the minimum requirements and additional information and plans may be required to evaluate your application following initial review by staff. Applications not containing the necessary information as shown on the checklist will not be accepted for review. Check each box to indicate that you have provided the appropriate information.

Certificate of Compliance

Application Fee: \$1,474*

*Includes a \$25 County filing fee

Effective: 9-01-09

Applicant City

Completed Planning Application Form: Applications can be obtained from the Community Development Department or by mail, fax, or at www.slocity.org. Applications must include business owner and property owner signatures.

Preliminary title report that is current within 3 months and covers all of the properties proposed for merger. Abstract of the Title/Deed history showing conveyance/division in compliance with the Subdivision Map Act, i.e. prior to March 4, 1972.

Legal description of parcel. Each parcel proposed for merger shall be described seperately.

An authorization concenting to the proposed merger signed by all parties having a record title interest in the parcel to be merged.

Assesor's parcel map(s) with the affected properties highlighted.

3 sets of plans, folded, 1"=10' min. scale, and 1 set of plans reduced to 8 1/2" x 11" (All plans should be in U.S. Customary or English Units)

Each set of plans must contain:

Project statistics. Including the zoning and current uses of the site, total square footage, the area of the site covered by structures, density calculations, parking calculations and total area of landscaping excluding setback areas and the total number of existing dwelling units listed by number of bedrooms.

A site plan. At a minimum include: building footprints, impervious surfaces, drainage patterns, dimensioned property lines and all building setbacks; location, name and width of adjacent rights-of-way; location and width of all waterways; dimensions of all parking spaces and bays; walls, fences and exterior lights; location of recycling and refuse enclosures; distance to nearest structure on adjacent property, north arrow and scale.

Trees on site plan. The site plan must include the following information about trees. Show the location, type, trunk and canopy diameter of all trees on the property.

Creek Setbacks. The location of top of bank and of riparian vegetation shall be shown on all project plans subject to City approval. The location of these features is subject to confirmation by the Community Development Director, based on observation of actual conditions and, as needed, the conclusions of persons with expertise in hydrology, biology, or geology.

Frontage improvements and utilities. Also on the site plan show the existing and proposed frontage improvements for all streets adjacent to the property; include sidewalk, curb, gutter, driveway approach, storm drain inlets, retaining walls, parkways, and street trees. Show all utilities infrastructure such as power poles, service drops, light poles and all existing water and sewer lines. All units should be in English Standard Units.



Applicant City

Other:

End Note: See Resource list of documents at
<http://www.slocity.org/communitydevelopment/docsandforms/adcodesdocs.asp>

I, the undersigned Applicant/Representative, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

Name (Printed)

Signature

Date